

REPUBLIQUE DU CAMEROUN
PAIX- TRAVAIL-PATRIE

MINISTERE DE L'ELEVAGE, DES PECHEES
ET DES INDUSTRIES ANIMALES

CAISSE DE DEVELOPPEMENT DE
L'ELEVAGE DU NORD-OUEST (CDENO)

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REPUBLIC OF CAMEROON
PEACE -WORK -FATHER LAND

MINISTRY OF LIVESTOCK, FISHERIES
AND ANIMAL INDUSTRIES

NORTH WEST LIVESTOCK
DEVELOPMENT FUND (NWLDF)

TEL:23336:14:40 /677 83 12 21

BP 399 MANKON BAMENDA

**NORTH WEST LIVESTOCK DEVELOPMENT FUND (CDENO)
INTERNAL TENDERS BOARD**

OPEN NATIONAL INVITATION TO TENDER No. 002 /
ONIT/CDENO/CITB/2026 OF 06 / 02 /2026 FOR THE
ESTABLISHMENT OF 25 HECTARES OF BRACHIARIA
PASTURE IN SOME DIVISIONS OF THE NORTH WEST
REGION BY EMERGENCY PROCEDURE.

FUNDING: PIISAH - C.D.E.N.O. Budget 2026
BUDGET HEAD: 22: 10: 11
FINANCIAL YEAR: 2026



Re 12/02/26

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Document No. 1: TENDER NOTICE



REPUBLIQUE DU CAMEROUN
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REPUBLIC OF CAMEROON
PEACE -WORK -FATHER LAND
MINISTRY OF LIVESTOCK, FISHERIES
AND ANIMAL INDUSTRIES

NORTH WEST LIVESTOCK DEVELOPMENT FUND (N.W.L.D.F.)
[CAISSE DE DEVELOPPEMENT DE L'ELEVAGE DU NORD-OUEST (CDENO)]

Tel. Fax: (237) 233 36:22:52

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BP 399 MANKON BAMENDA

TENDER NOTICE

“ OPEN NATIONAL INVITATION TO TENDER
No. 002 /ONIT/CDENO/CITB/2026 OF 06 / 02 2026” FOR THE ESTABLISHMENT OF 25
HECTARES OF BRACHIARIA PASTURE IN SOME DIVISIONS OF THE NORTH WEST
REGION BY EMERGENCY PROCEDURE

1 – SUBJECT OF THE INVITATION TO TENDER

The ADMINISTRATIVE DIRECTOR OF CDENO,(Contracting Authority) within the frame-work of the 2026 Budget of CDENO hereby launches an Open National Invitation to tender FOR THE ESTABLISHMENT OF 25 HECTARES OF BRACHIARIA PASTURE IN SOME DIVISIONS OF THE NORTH WEST REGION BY EMERGENCY PROCEDURE

S/N	Locality	Division	Number of hehtares
1	Mbei Santa	Mezam	2
2	Njong Santa	Mezam	1
3	Kumenyang Mbengwi	Momo	4
4	Monastery Mbengwi	Momo	2
5	Sabga	Mezam	3
6	Shisong Kumbo	Bui	3
7	Vikovi Jakiri	Bui	5
8	Nkambe	Donga Mantung	5
Total			25

2 – NATURE OF SERVICE:

Preliminary works and Execution

3 – EXECUTION DEADLINE:

The deadline for the completion of the works shall be five (05) months with effect from date of notification of the service order to start works.

4 – ALLOTMENT:

The project shall be executed in a single LOT

5- ESTIMATED COST OF PROJECT

The provisional amounts after studies is One hundred and twelve million five hundred thousand (112,500,000) francs. CFA

6- PARTICIPATION AND ORIGIN



Participation in this invitation to tender is open to all registered and qualified enterprises of the Republic of Cameroon, with the necessary financial, technical and professional capabilities

7- FINANCING:

This project shall be financed by the PIISAH-CDENO budget for 2026, chap **20:10:11**

8 - SUBMISSION METHOD

The submission method chosen for this consultation is **ONLINE**. The submission procedure is entirely Online via the COLEPS platform at <https://www.marchespublics.cm>

9- BID BOND: Each bidder must attach to his/her administrative documents a bid bond issued by a first-rate banking institution authorized to issue bonds for public contracts, approved by the Ministry in charge of Finance amounting to **two million two hundred and fifty thousand (2,250,000)FCFA accompanied by an original CDEC receipt of the equivalent amount retained .**

This attestation, which must be original, should be valid for thirty (30) days beyond the date of validity of bids. Failure to produce a bid bond issued by a first-rate banking institution or financial body authorized to issue bonds for public contracts, approved by the Ministry in charge of Finance shall result in the bid being rejected. A bid bond not related to the consultation concerned shall be considered absent. The original bid bond shall be submitted by a bidder during the bid opening sessions.

10- CONSULTATION OF TENDER FILE: The soft copy of the file may be consulted free of charge Online via the COLEPS platform at <https://www.marchespublics.cm>

11- ACQUISITION OF TENDER FILE: A non-refundable sum of **One hundred and three thousand (103,000) FCFA** payable into ARMP account no. 100010686097568660001-28 of BICEC Bank representing the cost for the purchase of the tender file

12- SUBMISSION OF BIDS: Each bid shall be drafted in English or French and submitted by the bidder on the COLEPS platform not later than 04 of 03 /2026 at 11.00 am. . The originals of the Administrative documents shall be sealed and submitted alongside the Back-up copies of the tender recorded on a USB key or CD/DVD must be sent to the CDENO tenders Board in a sealed envelope with the clear and legible indication "back-up copy", in addition to the above-mentioned Indication, within the deadline set and should carry the following inscription:

<< OPEN NATIONAL INVITATION TO TENDER NO. 002/ONIT/CDENO/CITB/2026 OF 06/02/2026 FOR THE ESTABLISHMENT OF 25 HECTARES OF BRACHIARIA PASTURE IN SOME DIVISIONS OF THE NORTH WEST REGION BY EMERGENCY PROCEDURE>>

For online submissions, the offer must be submitted by the bidder on the COLEPS platform as follows

File size and format

For online submission, the maximum sizes of the documents that will transit on the platform and constitute the tenderer's offer are the following:

- 5 MB for the Administrative file;
- 15 MB for the Technical Offer;
- 5 MB for the Financial Offer.

The following formats are accepted:

- PDF format for text documents;
- JPEG for images.

The applicant shall make sure that he uses compressing software to possibly reduce the size of the files to be transmitted



13- ADMISSIBILITY OF BIDS:

Administrative documents, the technical offer and the financial offer must be scanned and submitted on the COLEPS platform. The Originals of the bid bond and CDEC receipt have to be submitted during opening of bids. These certified true copies should signed by the issuing service or competent administrative authorities in accordance with the Special Regulations of the invitation to tender. These documents must be less than three (3) months old from the date of opening of bids except for CNPS clearance certificate whose validity should be one month

Any incomplete tender in accordance with the requirements of the tender file shall be declared inadmissible. In particular, the absence of a bid bond issued by a first- category body or financial institution approved by the Minister in charge of finance to issue bonds for public contracts or failure to comply with the model documents in the tender file shall result in the outright rejection of the tender without any other procedure. A bid bond produced but having no connection with the consultation concerned shall be considered as absent. A bid bond only submitted by a tenderer during the tender opening session shall be inadmissible.

14- OPENING OF BIDS: The Bids shall be opened in a single phase in the conference hall of CDENO on the __/__/2026 at 12:00 prompt. Only bidders may attend or be represented by a single duly mandated person even in case of group of enterprises.

Under pain of rejection, the documents required in the administrative file must be produced in originals or in copies certified as true by the issuing department or the competent administrative authority, in accordance with the stipulations of the Special Regulations. They must be valid at the original date limit of bid submission or must have been produced after the date of signature of the tender notice.

In case of the absence or non-conformity of any document in the administrative file at the bids opening session, a period of 48 hours shall be granted to the bidders concerned to produce or replace the document in question.

15- EVALUATION CRITERIA:

Tender conformity shall be evaluated as per the following

A) *Eliminatory Criteria.*

- Absence of bid bond at the opening of bids;
- Failure to submit, beyond the 48(forty-eight) hours deadline after the opening of bids, a document of the administrative file deemed non-compliant or absent (except the bid bond);
- False declarations, fraudulent schemes or forged documents;
- Receipt from CDEC indicating the transfer of the Bid Bond amount
- Failure to comply with 75% essential criteria
- Absence of an attestation signed by honour not having abandoned a public contracts for the past three years;
- Absence of a quantified unit price in the financial offer;
- Absence of an element in the financial offer (submission, BPU, DQE);
- Execution duration should not be more than prescribed in the tender file

B) *Essential Criteria.*

The preliminary evaluation shall be binary and based on the following essential criteria



- General presentation of the bids
- Experience of the enterprise.
- Quality of personnel qualification and management of the company
- Attestation and report of site visit
- Equipment (logistics means
- Methodology for the execution of works
- Special Technical clauses initialed in all the pages and the last page signed stamp and dated
- Special Administrative Clause completed and initialed in all the pages and the last page signed, stamped and dated.
- Financial capacity

16 – AWARD OF CONTRACT:

The job shall be awarded to the bidder whose bid is in conformity with the dispositions of the tender file and on the basis of the technical qualification and lowest realistic bid.

17 – VALIDITY OF BIDS:

Bidders will remain committed to their bids which shall be valid for a period of ninety (90) days with effect from the deadline for the submission

18 – MAXIMUM NUMBER OF LOTS

This present tender is in one Lot

19 – COMPLEMENTARY INFORMATION:

Complementary technical information may be obtained during working hours from CDENO main office, SIGAMP UNIT, BP 399 Bda, Tel: 233 36 10 17 / 677 45 17 21.

20 – FIGHT AGAINST CORRUPTION AND MALPRACTICES:

For any denunciation of corruption attempt practices, facts or acts, please call the National Anti-Corruption

Commission (NACC) on 1517, the Authority in charge of Public Contracts (MINMAP) (SMS or call) on (+237)673 20 57 25 and 699 37 07 48 or ARMP or the Contracting Authority

THE ADMINISTRATIVE DIRECTOR OF CDENO
(Contracting Authority)



Michael Shupong Michael

COPIES:

- MINMAP
- ARMP
- CHAIRPERSON, CDENO INTERNAL TENDERS BOARD
- NOTICE BOARDS/File

NORTH WEST LIVESTOCK DEVELOPMENT FUND (N.W.L.D.F.)
[CAISSE DE DEVELOPPEMENT DE L'ELEVAGE DU NORD-OUEST (CDENO)]

Tel. Fax: (237) 233 36:22:52

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BP 399 MANKON BAMENDA

AVIS D'APPEL D'OFFRES

AVIS D'APPEL D'OFFRES NATIONAL OUVERT

No. 002/ONIT/CDENO/CITB/2026 du 06 / 02/2026 POUR LA CREATION DE 25
HECTARES DE GUATEMALA DANS CERTAINES DEPARTEMENT DE LA REGION DU
NORD-OUEST EN PROCEDURE URGENCE

1- OBJET DE L'APPEL D'OFFRES :

Dans le cadre du Budget de la CDENO pour 2025, Le Directeur Administratif de la CDENO, l'Autorité Contractante, lance un Appel d'Offres National Ouvert POUR LA CREATION DE VINGT CINQ (25) HECTARES DE GUATEMALA DANS CERTAINES DEPARTEMENT DE LA REGION DU NORD-OUEST EN PROCEDURE URGENCE

S/N	Localité	Departement	Nombre d'hectares
1	Mbei Santa	Mezam	2
2	Njong Santa	Mezam	1
3	Kumenyang Mbengwi	Momo	4
4	Monastery Mbengwi	Momo	2
5	Sabga	Mezam	3
6	Shisong Kumbo	Bui	3
7	Vikovi Jakiri	Bui	5
8	Nkambe	Donga Mantung	5
Total			25

2- CONSISTANCE DES TRAVAUX

Travaux et études préparatoires

3- ALLOTISSEMENT :

Les Travaux sont allottisse à un seul LOT

4-COUT PREVISIONNEL

Le coût prévisionnel de l'opération à l'issue des étude préalables est Cent douze million cinq cent mille (112,500,000) FCFA

5 - DELAI PREVISIONNELLE D'EXECUTION :

Le délai prévu pour l'achèvement des travaux objet du présent appel d'offre est de Cinq (05) mois. Ce délai court à compter de la date de notification de l'ordre de service de commencer les travaux

6- PARTICIPATION ET ORIGINE



Pour la soumission en ligne, les tailles maximales des documents qui vont transiter sur la plateforme et constituant l'offre du soumissionnaire sont les suivantes :

- 5 MO pour l'Offre Administrative ;
- 15 MO pour l'Offre Technique ;
- 5 MO pour l'Offre Financière.

Les formats acceptés sont les suivants :

- Format PDF pour les documents textuels ;
- JPEG pour les images.

Le candidat veillera à utiliser des logiciels de compression afin de réduire éventuellement la taille des Fichiers à transmettre

13. RECEVABILITE DES OFFRES

Les documents administratifs, l'offre technique et l'offre financière doivent être scannés et déposés sur la plateforme COLEPS. Les originaux de la caution de soumission et du reçu de la CDEC doivent être soumis lors de l'ouverture des plis. Ces copies certifiées conformes doivent être signées par le service émetteur ou les autorités administratives compétentes conformément au Règlement Particulier de l'appel d'offres. Ces documents doivent dater de moins de trois (3) mois à compter de la date d'ouverture des offres à l'exception de l'attestation de décharge CNPS dont la validité doit être d'un mois.

14. OUVERTURE DES PLIS

L'ouverture des offres aura lieu en un temps le 04 / 03 /2026 à 12 heures précises dans la salle de Commission interne de la CDENO.

Seuls le soumissionnaire peuvent assister à cette séance d'ouverture ou s'y faire représenter par une personne de son choix ayant une parfaite connaissance du dossier et mandater à cet effet.

Sous peine de rejet, les pièces du dossier administratif requises doivent être produites en originaux ou en copies certifiées conformes par le service émetteur ou l'autorité administrative compétente, conformément aux dispositions du Règlement Particulier de l'Appel d'Offres. Elles doivent être valides à la date limite originelle de dépôt des offres ou avoir été établies postérieurement à la date de signature de l'avis d'appel d'offres.

En cas d'absence ou de non-conformité d'une pièce du dossier administratif lors de l'ouverture des plis, un délai de quarante-huit heures est accordé aux soumissionnaires concernés pour produire ou remplacer la pièce en question.

15. Critères d'évaluation

15.1 Critères éliminatoires

- a) De l'absence du cautionnement de soumission ;
- b) De la non -production au-delà du délai de 48h d'une pièce du dossier administratif jugée non conforme ou absente lors de l'ouverture des plis, (excepté le cautionnement de soumission);
- c) Des fausses déclarations, manœuvres frauduleuses ou falsification des pièces ;
- d) Absence de reçus pour indiquer que le montant de la caution a été déposé au CDEC
- e) Du non-respect de 75% critères essentiels;
- f) De l'absence de la déclaration sur l'honneur de non abandon des prestations au cours des trois dernières années ;
- g) De l'absence d'un prix unitaire quantifié dans l'Offre financière ;
- h) Du non-respect de l'une des spécifications techniques majeures indiquées dans le Descriptif des fournitures du présent DAO, le cas échéant ;



15.2 Critères essentiels

L'offre technique du soumissionnaire sera évaluée sur les éléments suivants :

A présentation de l'offre ;

- Les références du soumissionnaire ;
- Le service après-vente (disponibilité des pièces de rechange, atelier de réparation, personnel technique) ;
- Le calendrier de livraison (planning et calendrier de réalisation des services connexes) ;
- Les preuves d'acceptations des conditions du marché (Le Cahier des Clauses Administratives Particulières (CCAP) et les spécifications techniques paraphés et signés à la dernière page);
- la Qualification et expérience du personnel;
- Les Moyens logistiques,
- Méthodologie
- Le délai de garantie ;

Seules les offres ayant totalisé à l'issue de l'évaluation technique une note supérieure ou égale à 75% points sur la base du critère oui seront évaluées financièrement.

16. Attribution de contract

Le contrat sera attribué au soumissionnaire ayant présenté une offre remplissant les critères de qualification technique et financière requises et dont l'offre est évaluée la moins-disante.

17. Nombre maximum de lots :

Le présent appel d'offres est constitué d'un lot unique

18. Durée de validité des offres

Les soumissionnaires restent engagées par leurs offres pendant une période quatre-vingt-dix jours (90) jours, à compter de la date limite fixée pour la remise des offres.

19. Renseignements complémentaires

Les renseignements complémentaires d'ordre technique peuvent être obtenus tous les jours aux heures ouvrables auprès de la CDENO (Unité de SIGAMP), BP 339 Bamenda, Tel 233 36 10 1 / 677451721

20. Lutte contre la corruption et les mauvaises pratiques

Pour toute dénonciation pour des pratiques, faits ou actes de corruption, bien vouloir appeler la CONAC au numéro 1517, l'Autorité chargée des Marchés Publics (MINMAP) (SMS ou appel) aux numéros : (+237) 673 20 57 25 et 699 37 07 48, l'ARMP ou le MO numéro 233 361 440

Bamenda, le 06-02-2028

*Le Directeur Administratif
(Autorité Contractante)*

Ampliations :

- ARMP (pour publication et archivage)
- Président CIPM (pour information)
- MINMAP
- Affichage



- i) is or was associated in the past with an enterprise (or a subsidiary of this enterprise) which provided consultancy services for the conception, preparation of specifications and other documents used within the scope of contracts awarded for this invitation to tender; or
- ii) Presents more than one bid within the context of invitation to tender, except authorised variants according to article 17, where need be; meanwhile, this does not prevent the participation of sub-contractors in more than one bid.
- iii) The Contracting Authority or Project Owner has financial interests in the capital in a way as to compromise the transparency of the procedures of award of public contracts.
 - (c) The bidder must not have been excluded from bidding for public contracts.
 - (d) A Cameroonian public enterprise may participate in the consultation if it can demonstrate that it is (i) legally and financially autonomous, (ii) managed according to commercial laws and (iii) not under the direct supervisory authority of the Contracting Authority or Project Owner.

Article 5: Building materials, materials, supplies, equipment and authorised services

- 5.1 Building materials, the contractor's materials, supplies, equipment and services forming the subject of this contract must originate from countries meeting the criteria of origin defined in the Special Regulations of the invitation to tender and all expenditure done within the context of the contract shall be limited to the said building materials, materials, supplies, equipment and services.
- 5.2 Within the meaning of this 5.1 above, the term "originate" shall designate the place where the goods are extracted, cultivated, produced, manufactured and from where the services originate.

Article 6: Qualification of bidder

6.1 As an integral part of their bid, bidders must:

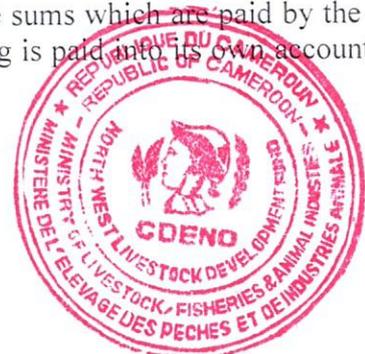
- (a) submit a power of attorney making the signatory of the bid bound by the bid; and
- (b) provide all information requested of bidders in the Special Regulations of the invitation to tender, in order to establish their qualification to execute the contract.

Where necessary, bidders should provide information relating to the following points:

- (i) The production of certified balance sheets and recent turnovers;
- (ii) Access to a line of credit or availability of other financial resources;
- (iii) Orders acquired and contracts awarded;
- (iv) Pending litigations; and
- (v) Availability of indispensable equipment.

6.2 Bids presented by two or more associated undertakings (joint-contracting) must satisfy the following conditions:

- (a) The bid must include all the information listed in article 6(1) above. The Special Regulations must indicate the information to be furnished by the group and that to be furnished by each member of the group;
- (b) The bid and the contract must be signed in a way that is binding on all members of the group;
- (c) The nature of the group (joint or several) must be specified in the Special Regulations and justified with the production of a joint venture agreement in due form;
- (d) The member of the group designated as the representative will represent all the undertakings vis à vis the Project Owner and Contracting Authority with regard to the execution of the Contract;
- (e) In case of joint co-contracting, the co-contractors shall share the sums which are paid by the Project Owner into a single account. On the other hand, each undertaking is paid into its own account by the Project Owner where it is joint co-contracting.



6.3 Bidders must equally present sufficiently detailed proposals to demonstrate that they comply with the technical specifications and execution time-limits set in the Special Regulations of the invitation to tender.

6.4 Bidders requesting to benefit from the margin of preference must furnish all the necessary information to prove that they satisfy the eligibility criteria set in article 33 of the General Regulations of the invitation to tender.

Article 7: Visit of works site

7.1 The bidder is advised to visit and inspect the site and its environs and obtain by himself and under his own responsibility, all the information which may be necessary for the preparation of the bid and the execution of the works. The related cost of the visit of the site shall be borne by the bidder.

7.2 The Project Owner shall authorise the bidder and his employees or agents to enter the premises and the land for the said visit but only on the express condition that the bidder, his employees and agents free the Project Owner, his employees and agents of any responsibility that may ensue and indemnify them if necessary and that they shall remain responsible for any deadly or corporal accident, loss or material damages, costs and fees incurred from this visit.

7.3 The Project Owner may organise a visit of the site of the works during the preparatory meeting to establish the bids mentioned in article 19 of the General Regulations of the invitation to tender.

B. Tender File

Article 8: Content of Tender File

8.1 The Tender File describes the works forming the subject of the contract, sets the consultation procedure of contractors and specifies the terms of the contract. Besides the addendum (addenda) published in accordance with article 10 of the General Regulations of the invitation to tender, it includes the following documents:

Document No. 1. The letter of invitation to tender (for restricted invitation to tender);

Document No. 2. The tender notice;

Document No. 3. The General Regulations of the invitation to tender;

Document No. 4. The Special Regulations of the invitation to tender;

Document No. 5. The Special Administrative Conditions;

Document No. 6. The Special Technical Conditions;

Document No. 7. The schedule of unit prices;

Document No. 8. The bill of quantities and estimates;

Document No. 9. The sub details of unit prices;

Document No. 10. Model documents of the contract:

a. The execution schedule;

b. Model of forms presenting the equipment, personnel and references;

c. Model bidding letter;

d. Model bid bond;

e. Model final bond;

f. Model of bond of start-off advance;

g. Model of guarantee in replacement of the retention fund;

h. Model contract;

Document No. 11. Models to be used by bidders;

a. Model contract;



Document No. 12. Justifications of preliminary studies; to be filled by the Project Owner or Delegated Project Owner;

Document No. 13. List of first grade banking establishments or financial institutions approved by the Minister in charge of Finance authorised to issue bonds for public contracts to be inserted by the Contracting Authority.

8.2 The bidder must examine all the regulations, forms, conditions and specifications contained in the Tender File. It is up to him to furnish all the information requested and prepare a bid in compliance with all aspects of the said file.

Article 9: Clarifications on the Tender File and complaints

9.1 Any bidder who wants to obtain clarifications on the Tender File may request them from the Contracting Authority in writing or by electronic mail (fax or e-mail) at the Contracting Authority's address indicated in the Special Regulations of the invitation to tender and send a copy to the Project Owner. *The Contracting Authority replies in writing to any request for clarification received at least fourteen (14) days prior to the deadline for the submission of bids.*

A copy of the Contracting Authority's response, indicating the question posed but not mentioning the author, is addressed to all bidders who bought the Tender File.

9.2 Between the publication of the tender notice of candidates and the opening of bids, any bidder who feels aggrieved in the public contracts award procedure may lodge a complaint to the Minister in charge of Public Contracts.

9.3 A copy of the complaint should be addressed to the Contracting Authority and to the body in charge of the regulation of public contracts and the chairperson of the Tenders Board.

9.4 The Contracting Authority has five (5) days to react. A copy of the reaction shall be forwarded to MINMAP and the body in charge of the regulation of public contracts.

Article 10: Amendment of the Tender File

10.1 The Contracting Authority may at any moment, prior to the deadline for the submission of bids and for any reason, be it at his initiative or in reply to a request for clarification formulated by a bidder, amend the Tender File by publishing an addendum.

10.2 Any published addendum shall be an integral part of the Tender File, in accordance with article 8.1 of the General Regulations of the invitation to tender and must be communicated in writing or made known by a traceable means to all bidders who bought the Tender File.

10.3 In order to give bidders sufficient time to take account of the addendum in the preparation of their bids, the Contracting Authority may postpone as is necessary, the deadline for the submission of bids, in accordance with provisions of article 22 of the General Regulations of the invitation to tender.

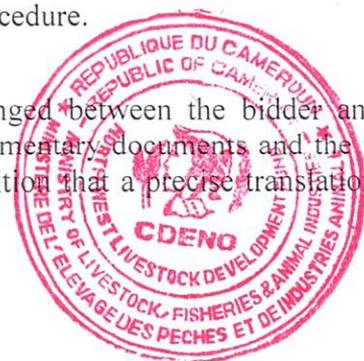
C Preparation of bids

Article 11: Tender costs

The candidate shall bear the costs related to the preparation and presentation of his bid and the Contracting Authority and the Project Owner shall in no case be responsible for these costs nor pay for them whatever the evolution or outcome of the invitation to tender procedure.

Article 12: Language of bid

The bid as well as any correspondence and any document exchanged between the bidder and the Contracting Authority shall be written in English or French. Complementary documents and the forms provided by the bidder may be written in another language on condition that a precise translation into



either English or French of the passages concerning the bid is included; in which case for reasons of interpretation, the translation shall be considered to be authentic.

Article 13: Constituent documents of the bid

13.1 The bid presented by the bidder shall include the documents detailed in the Special Regulations of the invitation to tender, duly filled and put together in three volumes:

a. Volume 1: Administrative file

It includes:

- i) all documents attesting that the bidder:
 - has subscribed to all declarations provided for by the laws and regulations in force;
 - paid all taxes, duties, contributions, fees or deductions of whatever nature;
 - is not winding up or bankrupt;
 - is not the subject of an exclusion order or forfeiture provided for by the law in force;
- ii) The bid bond established in accordance with the provisions of article 17 of the General Regulations of the invitation to tender;
 - ii) the written confirmation empowering the signatory of the bid to commit the bidder, in accordance with the provisions of article 6(1) the General Regulations of invitation to tender.

b. Volume 2: Technical bid

b.1 Information on qualifications

The Special Regulations list the documents to be furnished by bidders to justify the qualification criteria mentioned in article 6(1) of the Special Regulations of the invitation to tender.

b.2 Methodology

The Special Conditions of the invitation to tender specifies the constituent elements of the technical bid of the bidders especially: a methodological statement on an analysis of the works and specifying the organisation and programme which the bidder intends to put in place or use to execute the works (installations, schedule, Quality Assurance Plan (QAP), sub-contracting, attestation of visit of the site, where necessary, etc).

b.3 Proof of acceptance of conditions of the contract

The bidder shall submit duly initialled copies of the administrative and technical documents relating to the contract, namely:

- 1.The Special Administrative Conditions (SAC);
- 2.The Special Technical Conditions (STC).

b.4 Commentaries (optional)

A commentary on the technical choices of the project and possible proposals.

c. Volume 3: Financial bid

The Special Regulations specify the elements that will help in justifying the cost of the works, namely:

- 1. The signed and dated original bid prepared according to the attached model, stamped at the prevailing rate;
- 2. The duly filled Unit Price Schedule;
- 3. The duly filled detailed estimates;
- 4. The sub-details of prices and/or breakdown of all-in prices;
- 5. The projected schedule of payments, where need be.



In this regard, the bidders will use the documents and models provided in the Tender File, subject to the provisions of article 17(2) of the General Regulations of the invitation to tender concerning the other possible forms of guarantees.

- 13.2 If in accordance with the provisions of the Special Regulations of the invitation to tender, the bidders present bids for several lots of the same invitation to tender, they could indicate rebates offered in case of award of more than one lot.

Article 14: Bid price

- 14.1 Except otherwise stated in the Tender File, the amount of the contract shall cover all the works described in article 1.1 of the General Regulations of the invitation to tender, on the basis of the price schedule and the detailed bill of quantities and estimates presented by the bidder .
- 14.2 The bidder shall fill the unit prices and totals of all items on the schedule and bill of quantities and estimates.
- 14.3 Subject to contrary provisions provided for in the Special Regulations and in the Special Administrative Conditions, all dues, taxes and fees payable by the bidder on grounds of the contract or on any other ground, thirty (30) days prior to the submission of the bids, shall be included in the prices and in the total amount of the bid presented by the bidder.
- 14.4 If a price revision/updating clause is provided for in the contract, the date of establishment of the initial price, as well as the price revision/updating conditions for the said price must be specified. This is with the understanding that any contract of duration less than one (1) year shall not be subject to price revision.
- 14.5 All unit prices must be justified by sub-details established in accordance with the structure proposed in document 8 of the Tender File.

Article 15: Currency of bid and payment

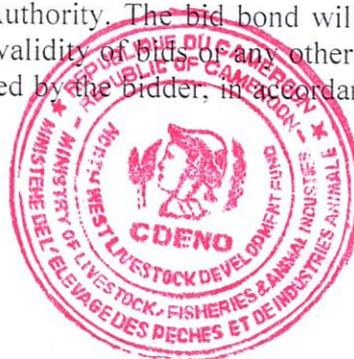
The prices shall be in FCFA

Article 16: Validity of bids

- 16.1 Bids must remain valid during the period stated in the Special Regulations from the date of submission of the bids fixed by the Contracting Authority, in application of article 22 of the Special Regulations. A bid valid for a shorter period shall be rejected by the Contracting Authority or Delegated Contracting Authority as not being in compliance.
- 16.2 Under exceptional circumstances, the Contracting Authority may seek the approval of bidders to extend the validity time-limit. The request and the responses that will be given shall be in writing (or by fax). The validity of the bid bond provided for in article 17 of the General Regulations shall equally be extended for a corresponding duration. A bidder may refuse to extend the validity of his bid without losing his bid bond. A bidder who consents to an extension shall not be asked to modify his bid nor shall he be authorised to do so.

Article 17: Bid bond

- 17.1 In application of article 13 of the General Regulations, the bidder shall furnish a bid bond of the amount specified in the Special Regulations and which bid bond shall be a full part of his bid.
- 17.2 The bid bond must conform to the model presented in the Tender File; other models may be authorised subject to the prior approval of the Contracting Authority. The bid bond will remain valid for thirty (30) days beyond the original date set for the validity of bids or any other validity time-limit requested by the Contracting Authority and accepted by the bidder, in accordance with the provisions of article 16 (2) of the General Regulations.



- 17.3 Any bid without an acceptable bid bond shall be rejected by the Tenders Board as not in conformity. The bid bond of associated enterprises must be established in the name of the group submitting the bid and mention each member of the associated grouping.
- 17.4 The bid bonds of bidders who are not retained shall be returned within fifteen (15) days after publication of the award result.
- 17.5 The bid bond of the successful bidder shall be released as soon as the latter would have signed the contract and furnished the required final bond.
- 17.6 The bid bond may be seized:
- (a) if the bidder withdraws his bid during the period of validity;
 - (b) if the retained bidder:
 - i) fails in his obligation to register the contract in application of article 38 of the General Regulations;
 - iii) fails in his obligation to furnish the required final bond in application of article 38 of the General Regulations;
 - iv) Refuses to receive notification of the Administrative Order to commence execution.

Article 18: Varying proposals of bidders

18.1 Where the works can be executed within variable deadlines, the Special Regulations shall specify these deadlines and shall indicate the method retained for the evaluation of the completion deadline proposed by the bidder within the specified deadlines. Bids that propose deadlines beyond those specified shall be considered as not being in conformity.

18.2 Except in the case mentioned in article 18(3) below, bidders wishing to offer technical variants must first assess the basic solution of the Contracting Authority as described in the Tender File and furnish in addition all the information which the Contracting Authority needs for a complete evaluation of the proposed variant, including the plans, calculations, technical specifications, sub-details of prices and proposed construction methods and all other useful information. If necessary, the Contracting Authority will examine only the technical variants of the bidder whose bid is in compliance with the basic solution has been evaluated as the lowest bid.

18.3 When according to the Special Regulations the bidders are authorised to directly submit the technical variants for certain parts of the works, these parts of the works must be described in the technical specifications. Such variants shall be evaluated on their own merit in accordance with the provisions of article 31(2) (g) of the General Regulations.

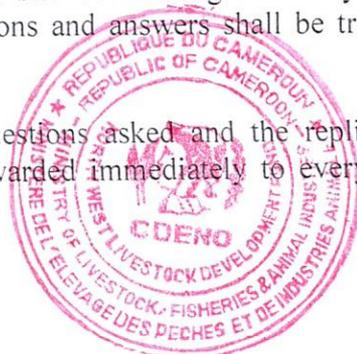
Article 19: Preparatory meeting to the establishment of bids

19.1 Except otherwise stipulated in the Special Regulations, a bidder may be invited to take part in a preparatory meeting which will hold at the date and place indicated in the Special Regulations.

19.2 The subject of the preparatory meeting shall be to furnish clarifications and answer any questions which may be raised at this stage.

19.3 As much as possible, the bidder is requested to submit any question in a way as to reach the Contracting Authority at least one week before the meeting. The Contracting Authority may not reply to questions received too late. In this case, the questions and answers shall be transmitted according to the methods set in article 19(4) below.

19.4 The minutes of the meeting, including the text of the questions asked and the replies given, including questions prepared after the meeting, shall be forwarded immediately to everyone who



bought the Tender File. Any modification of documents of the Tender File listed in article 8 of the General Regulations which may prove to be necessary at the end of the preparatory meeting shall be done by the Contracting Authority by publishing an addendum in accordance with the provisions of article 10 of the General Regulations and not through the minutes of the preparatory meeting.

19.5 The fact that a bidder does not attend a preparatory meeting for the establishment of bids shall not be a reason for disqualification.

Article 20: Form and signature of bid

20.1 The bidder shall prepare an original of the constituent documents described in article 13 of the General Regulations in a volume clearly indicated "ORIGINAL". In addition, the bidder shall submit the number required in the General Regulations, bearing "COPY". In case of discrepancy, the original shall be considered as authentic.

20.2 The original and copies of the bid must be typed or written in indelible ink (photocopies shall be accepted in the case of copies) and shall be signed by the person(s) duly empowered to sign on behalf of the bidder, in accordance with article 6(1a) or 6(2c) of the General Regulations, as the case may be. All the pages of the bid containing alterations or changes must be initialled by the signatory(ies) of the bid.

20.3 The bid shall bear no modification, suppression or alteration unless such corrections are initialled by the signatory(ies) of the bid.

D. SUBMISSION OF BIDS

Article 21 SUBMISSION OF BIDS: Each bid shall be drafted in English or French and submitted by the bidder on the COLEPS platform not later than ____ of ____/2026 at 11.00 am. . The originals of the Administrative documents shall be sealed and submitted alongside the Back-up copies of the tender recorded on a USB key or CD/DVD must be sent to the CDENO tenders Board in a sealed envelope with the clear and legible indication "back-up copy", in addition to the above-mentioned Indication, within the deadline set and should carry the following inscription:

<< OPEN NATIONAL INVITATION TO TENDER NO . ____/ONIT/CDENO/CITB/2026 OF ____/____/2026 FOR THE ESTABLISHMENT OF 25 HECTARES OF BRACHIARIA PASTURE IN SOME DIVISIONS OF THE NORTH WEST REGION BY EMERGENCY PROCEDURE >>

For online submissions, the offer must be submitted by the bidder on the COLEPS platform as follows

File size and format

For online submission, the maximum sizes of the documents that will transit on the platform and constitute the tenderer's offer are the following:

- 5 MB for the Administrative file;
- 15 MB for the Technical Offer;
- 5 MB for the Financial Offer.

The following formats are accepted:

- PDF format for text documents;
- JPEG for images.

The applicant shall make sure that he uses compressing software to possibly reduce the size of the files to be transmitted.

Article 22: Date and time-limit for submission of bids



22.1 The bids must be received by the Contracting Authority at the address specified in article 21(2) of the Special Regulations not later than the date and time stated in the Special Regulations.

22.2 The Contracting Authority may, at his discretion, postpone the deadline set for the submission of the bids by publishing an addendum in accordance with the provisions of article 10 of the General Regulations. In this case, all the rights and obligations of the Contracting Authority and bidders previously governed by the initial date will henceforth be governed by the new date.

Article 23: Late bids

Not Applicable

Article 24: Modification, substitution and withdrawal of bids

24.1 A bidder may modify or withdraw his bid after submitting it. The bids should be submitted online in accordance with Article 21 above.

24.2 No bid may be withdrawn during the interval between the submission of bids and the expiry of the validity of bids specified by the model tender. The withdrawal of a bid by a bidder during this interval may lead to the confiscation of the bid bond in accordance with the provisions of article 17(6) of the General Regulations.

E. Opening and evaluation of bids

Article 25: Opening of bids and petitions

25.1 The Tenders Board shall open the bids in single phase and in the presence of the bidder or their representatives who wish to attend at the date, time and address specified in the Special Regulations. Representatives of bidders shall sign a register attesting to their presence.

25.2 All bids shall be opened successively and the name of the bidder announced aloud as well as the price offered, including any rebates [*in case of opening of financial bids*] and any variant, where necessary; the existence of a guarantee of the bid if it is required and any other details which the Contracting Authority deems useful to be mentioned. Only rebates and variants of bids announced to the hearing of everyone during the opening of bids shall be submitted for evaluation.

25.3 Bid-opening minutes are recorded on the spot mentioning the admissibility of bids, their administrative regularity, prices, rebates and time-limits as well as the composition of the Evaluation sub-committee. A copy of the said minutes to which is attached the attendance sheet is handed over to all the participants at the end of the session.

25.4 At the end of each bid-opening session, the chairperson of the Tenders Board immediately hands over to the focal point designated by the body in charge of regulation of public contract an initialled copy of the bids presented by bidders.

25.5 In case of petition as provided for by the Public Contracts Code, it should be addressed to the Minister Delegate in charge of Public Contracts with a copy to the body in charge of the regulation of public contracts, the head of structure to which is attached the Tenders Board concerned.

It must reach within a maximum deadline of three (3) working days after the opening of bids in the form of a letter to which is obligatorily attached a sheet of the petition form duly signed by the petitioner and possibly by the chairperson of the Tenders Board.

The Independent Observer attaches to his report the sheet that was handed to him, including any related commentaries or observations.

Article 26: Confidential nature of the procedure

26.1 No information relating to the examination, clarification, evaluation and comparison of bids and verification of the qualification of the bidders and the recommendation for the award shall be given to bidders or to any person not concerned with the said procedure as long as the preferred bidder has



not been made public, subject to the disqualification of the bid of the bidder and suspension of the authors from all activities in the domain of public contracts.

26.2 Any attempt by a bidder to influence the Tenders Board or the Evaluation sub-committee of bids or the Contracting Authority in its award decision may lead to the rejection of his bid.

26.3 Notwithstanding the provisions of paragraph 26.2 above, between the opening of bids and the award of the contract, if a bidder wishes to enter into contact with the Contracting Authority for reasons having to do with his bid may do so in writing.

Article 27: Clarifications on the bids and contact with the Contracting Authority

27.1 To ease the examination, evaluation and comparison of bids, the Tenders Board may, if it so desires, request any bidder to give clarifications on his bid. This request for clarification and the response thereto are formulated in writing but no change on the amount or content of the bid is sought, offered or authorised, except it is necessary to confirm the correction of calculation errors discovered by the Evaluation Sub-committee during the evaluation in accordance with the provisions of article 30 of the General Regulations.

27.2 Subject to the provisions of paragraph 1 above, bidders shall not contact members of the Tenders Board and the Evaluation Sub-committee for questions related to their bids, between the opening of envelopes and the award of the contract.

Article 28: Determination of compliance of bids

28.1 The Evaluation sub-committee shall carry out a detailed examination of bids to determine if they are complete, if the required guarantees are furnished, if the documents were correctly signed and if generally the bids are in proper order.

28.2 The Evaluation sub-committee shall determine if the bid is essentially in compliance with the conditions fixed in the Tender File based on the content without recourse to external elements of proof.

28.3 A bid that complies with the Tender File shall essentially be a bid that respects all the terms, conditions and specifications of the Tender File, without substantial divergence or reservation. A substantial divergence or reservation is that:

- i) which substantially limits the scope, quality or realisation of the works;
- ii) which substantially limits, contrary to the Tender File, the rights of the Contracting Authority or his obligations in relation to the contract;
- iii) whose correction would unjustly affect the competitiveness of the other bidders who presented bids that essentially complied with the Tender File.

28.4 If a bid is essentially not in compliance, it shall be rejected by the competent Tenders Board and shall not subsequently be rendered in compliance.

28.5 The Contracting Authority reserves the right to accept or reject any modification, divergence or reservation. Modifications, divergences, variants and other factors which are beyond the requirements of the Tender File shall not be considered during the evaluation of bids.

Article 29: Qualification of the bidder

The Evaluation sub-committee shall ensure that the successful bidder retained for having submitted a bid substantially in compliance with the provisions of the Tender File fulfils the qualification criteria stipulated in article 6 of the Special Regulations. It is essential to avoid any arbitrariness in determining qualification.

Article 30: Correction of errors



30.1 The Evaluation sub-committee shall verify bids considered essentially in compliance with the Tender File to correct the possible calculation errors. The Evaluation sub-committee shall correct the errors in the following manner:

- (a) where there is an incoherence between the unit price and the total obtained by multiplying the unit price by the quantity, the unit price being authentic, the total price shall be corrected, unless the Evaluation sub-committee judges that it is a gross error of decimal point in the unit price in which case the total price as presented shall be authentic and the unit price corrected.
- (b) if the total obtained by addition or subtraction of the totals is not exact, the sub totals shall be considered authentic and the total corrected.
- (c) where there is a difference between the price indicated in letters and in figures, the amount in letters shall be considered authentic, unless the amount is linked to an arithmetical error confirmed by the sub-detail of the said price, in which case the amount in figures shall prevail subject to paragraphs (a) and (b) above.

30.2 The amount featuring in the bid shall be corrected by the Evaluation sub-committee, in accordance with the error correction procedure above and with confirmation by the bidder, the said amount shall be deemed to commit him.

30.3 If the bidder who presented the bid evaluated as the lowest refuses the correction thus carried out, his bid shall be rejected and the bid bond may be seized.

Article 31: Conversion into a single currency

31.1 To facilitate the evaluation and comparison of bids, the Evaluation sub-committee shall convert the prices of bids expressed in various currencies into those in which the bid is payable in CFA francs.

31.2 The conversion shall be done using the selling rate fixed by the Bank of Central African States (BEAC) under the conditions defined by the Special Regulations.

However prices shall be in FCFA

Article 32: Evaluation and comparison of financial bids

32.1 Only bids considered as being in compliance, as per the provisions of article 28 of the General Regulations, shall be evaluated and compared by the Evaluation sub-committee.

32.2 By evaluating the bids, the Evaluation Sub-committee shall determine for each bid the evaluated amount of the bid by rectifying the amount as follows:

- a) By correcting any possible error in accordance with the provisions of article 30.2 of the General Regulations;
- b) By excluding projected sums and where necessary provisions for unforeseen occurrences featuring in the bill of quantities and estimates but by adding the amount of works done under State supervision where they are costed in a competitive manner as specified in the Special Regulations.
- c) By converting into a single currency the amount resulting from the rectifications (a) and (b) above, in accordance with the provisions of article 31(2) of the General Regulations;
- d) By appropriately adjusting any other modification, divergence or quantifiable reservation on technical or financial basis.
- e) By taking into consideration the various execution time-limits proposed by the bidders, if they are authorised by the Special Regulations;
- f) If need be, in accordance with the provisions of article 13(2) of the General Regulations and the Special Regulations by applying the rebates offered by the bidder for the award of more than one lot, if this invitation to tender is launched simultaneously for several lots;
- g) If need be, in accordance with the provisions of article 18(3) of the Special Regulations and the Technical Specifications, the proposed technical variants, if they are permitted, shall be evaluated on



their own merit and independently of the fact that the bidder offered or not a price for the technical solution specified by the Contracting Authority in the Special Regulations.

32.3 The estimated effect of price revision formulae featuring in the GAC and SAC applied during the period of execution of the contract shall not be considered during the evaluation of bids.

32.4 If the bid judged the lowest bid is considered abnormally low or strongly unbalanced in relation to the estimates of the Project Owner for the works to be executed in this contract, the Tenders Board may, from the sub-details of prices furnished by the bidder for any element or all the elements of the bill of quantities and estimates, verify if these prices are compatible with the construction methods and proposed calendar. In the case where the justifications presented by the bidder are not satisfactory, the Contracting Authority may reject the bid after the technical opinion of the Public Contracts Regulatory Agency.

Article 33: Preference granted national bidders

National contractors shall benefit from a margin of national preference during the evaluation of bids as provided for in the Public Contracts Code.

Article 34: Award

34.1 The Contracting Authority shall award the contract to the bidder whose bid was judged essentially in compliance with the Tender File and who has the required technical and financial capacities to execute the contract satisfactorily and whose bid was evaluated as the lowest by including, where necessary, proposed rebates

34.2 Any award of contract shall be made to the bidder fulfilling the technical and financial capacities required resulting from the evaluation criteria and presenting the bid evaluated as the lowest.

Article 35: The right by the Contracting Authority to declare an invitation to tender unsuccessful or cancel a procedure

The Contracting Authority reserves the right to cancel a procedure of invitation to tender after the authorisation of the Minister Delegate at the Presidency in charge of Public Contracts where the bids have been opened or to declare an invitation to tender unsuccessful after the advice of the competent Tenders Board, without any claims being entertained.

Article 36: Notification of award of the contract

Before the expiry of the validity of the bids set in the Special Regulations, the Contracting Authority shall notify the preferred bidder by telecopy confirmed by registered mail or by any other means that his bid was retained. This letter will indicate the amount the Project Owner will pay the contractor to execute the works and the execution time-limit.

Article 37: Publication of results of award and petition

37.1 The Contracting Authority shall communicate to any bidder or administration concerned, upon request addressed to it within a maximum deadline of five (5) days after publication of the award results, the Independent Observer's report as well as the minutes of the award session of the related contract to which shall be attached the evaluation report of the bids.

37.2 The Contracting Authority is bound to communicate the reasons for the rejection of bids of the bidders concerned who so request.

37.3 After publication of the award results, bids that are not withdrawn within fifteen (15) days shall be destroyed, without any claims for compensation being entertained. Only the copy destined for the body in charge of regulation shall be kept.



37.4 In case of petition, it should be addressed to the Public Contracts Authority, with copies to the body in charge of the regulation of public contracts, the Contracting Authority and the chairperson of the Tenders Board concerned.

It must take place within a maximum deadline of five (5) working days after the publication of the results.

Article 38: Signing of the contract

38.2 The Contracting Authority has a deadline of seven (7) days to sign the contract from the date of reception of the draft contract examined by the competent Tenders Board and subscribed by the successful bidder and where applicable, the endorsement of the Minister in charge of Public Contracts.

38.3 The contract must be notified to the successful bidder within five (5) days of its date of signature.

Article 39: Final Bond

39.1 Within twenty (20) days of the notification by the Contracting Authority, the contractor shall furnish the Project Owner with a final bond, to guarantee the complete execution of the works.

39.2 The bond whose rate is 3% of the amount of the contract inclusive of all taxes, may be replaced by a guarantee from a banking establishment approved according to the instruments in force with the Project Owner as beneficiary or by a joint or several guarantee.

39.3 Failure to produce the final bond within the prescribed time limit shall likely cause the termination of the contract under the terms laid down in the General Administrative Conditions.



DOCUMENT N° 03:
THE SPECIAL REGULATIONS OF THE INVITATION TO
TENDER



.SPECIAL TENDER CLAUSES.

References of the General regulations	General
1.1	<p>Definition of works: FOR THE ESTABLISHMENT OF 25 HECTARES OF BRACHIARIA PASTURE IN SOME DIVISIONS OF THE NORTH WEST REGION BY EMERGENCY PROCEDURE</p> <p>Name and address of the Contracting Authority: The Administrative Director of CDENO Bamenda</p> <p>Reference of Invitation to Tender: Open National Invitation to Tender No...../ONIT/CDENO/CITB/2026 of _____</p>
1.2	Execution deadline: Five (05) Months
2.1	Source of Financing: PIISAH-CDENO Budget 2026 Head: 20:10:11
3.1	List of prequalified candidates: Not applicable
4.1	Origin of building materials, equipment, materials, supplies and equipment: The contractor has the choice of the source of building materials, construction products or components inputs s subject to justifying they meet the conditions fixed by the contract.

6) Evaluation criteria

6.1. *Eliminatory criteria*

- Absence of bid bond at the opening of bids;
- Failure to submit, beyond the 48(forty-eight) hours deadline after the opening of bids, a document of the administrative file deemed non-compliant or absent (except the bid bond);
- False declarations, fraudulent schemes or forged documents;
- Receipt from CDEC indicating the transfer of the Bid Bond amount
- Failure to comply with 75% essential criteria
- Absence of an attestation signed by honour not having abandoned a public contracts for the past three years;
- Absence of a quantified unit price in the financial offer;
- Absence of an element in the financial offer (submission, BPU, DQE);
- Execution duration should not be more than prescribed in the tender file

6.2 *Essential Criteria.*

The preliminary evaluation shall be binary and based on the following essential criteria:

- General presentation of the bids
- Experience of the enterprise.
- Quality of personnel qualification and management of the company
- Attestation and report of site visit
- Equipments (logistics means
- Methodology for the execution of works
- Special Technical clauses initialed in all the pages and the last page signed stamp and dated
- Special Administrative Clause completed and initialed in all the pages and the last page signed, stamped and dated.



- Financial capacity
- 7) **Language of bid:**
Bids shall either be presented in English or French language

8) **PRESENTATION OF THE TENDER.**

The bids prepared in English or French shall be scanned and submitted on the COLEPS platform volumes as follows:

- A) **Administrative Documents**
- B) **Technical Documents**
- C) **Financial Documents**

<< **A: Administrative tender**>> and shall contain the administrative documents of the enterprise. These documents shall be scanned original or copies certified by competent authorities not more than three months.

ENVELOPE A: ADMINISTRATIVE DOCUMENTS.

No.	DESIGNATION.
A1	Submission letter signed, stamped and affixed a fiscal stamp
A2	An attestation of non-exclusion issued by the public contract regulatory Board (ARMP)
A3	Purchase receipt of tender file of 103,000FCFA issued by BICEC bank
A4	Valid tax payers' card
A5	An attestation of fiscal conformity not more than three months
A6	Attestation of bank account in the name of the Enterprise
A7	An affidavit of non-bankruptcy issued by the court of 1 st instance of the area where the enterprise is registered
A8	Clearance certificate issued by National social Insurance Fund
A9	BID Bond of 2,250,000FCFA or its equivalent according to the attached model and backed by a receipt indicating that the bid bond amount is deposited at CDEC
A10	A copy of localization plan of the enterprise
A11	Sworn statement signed by honour for not having abandoned contracts during the last three years
A12	A group agreement where applicable
A13	The power of Attorney or "Authorization" where necessary.
	Certificate of incorporation (registres de commerce).

<< **B: TECHNICAL BID**>> and shall contain the technical tenders of the enterprise, which shall comprise the under mentioned documents.

No	DOCUMENT	SPECIFICATION	AUTHENTICATION
B1	References of the enterprise.	At least two Contracts or contract of similar works realized within the last three years	Amount of contract, copies of (1 st and last pages) and minutes of reception or attestation of effective realisation. Include accessible telephone number(s) of beneficiary service(s) to enable verification when need arises.
B2	Personnel list	Works Supervisor: At least a Senior Livestock Technician with at least 05 years' experience in the field of	Attach for each person a CV (signed and dated by the individual) as well as



C3	Bill of Quantities and Cost Estimates	Detailed cost estimates of the works.	Initials on every page and signed on last page. All pages must be stamped with enterprise function stamp.
C4	Unit Price Schedule	Format to be completed showing detail breakdown of prices.	Initials and stamped on every page

Each internal envelope shall carry the name of the enterprise and the corresponding nature of the tender.

9) BID PRICE

9.1 Currency of Bid

The currency applicable to this bid shall be the FCFA

9.2. The price of the Contract shall not be revisable

Since the contract duration is less than 12 months, the prices of the Contract shall not be revisable in during execution

9.3. International tender: Not applicable

9.4. Currency of the Contracting Authority: The Currency of the contracting Authority (the Administrative Director of CDENO) shall be Francs CFA

10) DURATION OF CONTRACT. The maximum deadline for the job forming the subject of this invitation to tender shall be **Five (05) months** from the date of notification of each service order to start work.

11) PREPARATION AND SUBMISSION OF OFFER

11.1. BID BOND:

Each bidder must attach to his/her administrative documents a bid bond issued by a bank approved by the ministry of the Finance as amounting to **Two million two hundred and fifty thousand (2,250,000) FCFA**

11.2. Period of validity of bids

The period of validity of bids shall be 90 days from the date of submission of offers

11.3. The number of copies of the bids

Not applicable.

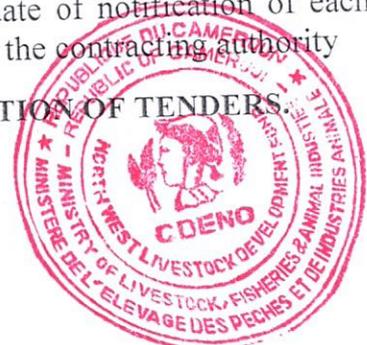
11.4. Address of the Contracting Authority to be used for the submission of offers

Bids shall be submitted ONLINE but the Original Bid Bond and CDEC receipt be submitted to the Tenders Board of the date of the Opening of Bids

11.5. The subject shall be Open National Invitation to tender No. _____ FOR THE ESTABLISHMENT OF 25 HECTARES OF BRACHIARIA PASTURE IN SOME DIVISIONS OF THE NORTH WEST REGION BY EMERGENCY PROCEDURE

11.6. DELIVERY DEADLINE: The maximum deadline for the job forming the subject of this invitation to tender shall be **Five (05) months** from the date of notification of each service order for supply and the delivery schedules shall be done by the contracting authority

11.7. VENUE, TIME, OPENING OF BIDS AND EVALUATION OF TENDERS.



The opening of bids shall take place on the -----/2026 at 12.00 pm in the CDENO conference hall Bamenda. The tenders shall be opened and evaluated following the evaluation sheet attached as Annexed

12) EVALUATION AND COMPARISON OF BIDS

Conversion into a single currency

12.1. The currency retained for conversion into a single currency is the CFA francs and Source of exchange rate: Bank of Central African States (BEAC)

12.2 Date of exchange rate:

The date of exchange rate shall not be more than 28 days to the deadline for the submission of bids.

13) **AWARD OF THE CONTRACT:** The contracting authority shall award the Contract to the bidder whose bid is judged to conform to the essentials of the tender specification, and who has submitted the most coherent bid and the lowest bid. But inconsistent and unrealistic offers will not be accepted.



EVALUATION GRID FOR THE CONSTRUCTION FOR THE ESTABLISHMENT OF 25 HECTARES OF BRACHIARIA PASTURE IN SOME DIVISIONS OF THE NORTH WEST REGION BY EMERGENCY PROCEDURE

General presentation of bids		
-Presence of all documents.....		Yes/no
-Properly bound		Yes/no
-Table of contents.....		Yes/no
- Numbered Pages.....		Yes/no
-Separators in colour apart from white		Yes/no
-Order prescribed respected.....		Yes/no
-Clearness of the documents.....		Yes/no
TOTAL 1		/7
a. The company references		
References of the company in civil construction or similar works for the past three years:		
-Minimum One (01) contracts registered (1 st and last page...../1		Yes/no
-Minimum One (01) reception minutes corresponding to the attached contracts...../1		Yes/no
TOTAL 2		/2
b. Equipment		
-Proof of a farm tractor operating in good condition hired or owned		Yes/no
-Proof of a vehicle pick up 4x4 or van) (Hired or owned).....		Yes/no
-Proof of a masonry tools kids		Yes/no
TOTAL 3		/3
c. Qualification of site personnel		
-Organizational chart of the enterprise.....		Yes/no
-Organizational chart with comments.....		Yes/no
Works Supervisor : Senior Livestock Technician		
-Diploma of work Director certified.....		Yes/no
-Presentation of original diploma or certificate.....		Yes/no
-CV signed and dated by works Director.....		Yes/no
-Certified copy of valid national identity card.....		Yes/no
-Professional experience of works Director at least five years.....		Yes/no
-Attestation of availability.....		Yes/no
Site foreman: Civil Engineering Technician		
-Diploma of work Director Certified.....		Yes/no
-Presentation of original diploma or certificate.....		Yes/no
-CV signed and dated by works Director.....		Yes/no
-Certified copy of valid national identity card.....		Yes/no
-Professional experience of works Director at least five years.....		Yes/no
-Attestation of availability.....		Yes/no
Chief Builder: CAP or equivalent in masonry with at least 3 years		
-Certified copy of national identity card.....		Yes/no
-Certified copy of diploma.....		Yes/no
-Presentation of original diploma or certificate.....		Yes/no
-CV signed and dated.....		Yes/no
TOTAL 4		/18
The methodology of intervention and execution of work		
-Attestation of site visit		Yes/no
-Site visit report with picture		Yes/no



-Detailed technical note on the organization and execution of works.....	Yes/no
-Coherence synchronized planning of execution of works.....	Yes/no
-Coherence individual protection plan (IPP) within the building site..	Yes/no
-Coherence of the General Security and Safety Plan (GSSP) within the building site.....	Yes/no
-Description of the socio-environment measures for the site protection.....	Yes/no
-Coherence in the methodology of execution of works.....	Yes/no
-Coherence in the organization of the site	Yes/no
-Plan of the supply of construction materials and storages conditions.....	Yes/no
-Detailed manpower deployment plan.....	Yes/no
-Technical note on observations and recommendations.....	Yes/no
-SAC dully initialed on each page, signed and dated on the last page.....	Yes/no
TOTAL 5	/13
e- Pre-financing	
Attestation of credibility shall be at least 55% of the bid price.....	Yes/no
TOTAL 6	/2
TOTAL=TOTAL1 + TOTAL2 + TOTAL3 + TOTAL 4 + TOTAL5 + TOTAL6	/45

Any offer that shall not respect 75% of the above criteria shall simply be eliminated



**DOCUMENT No. 5:
SPECIAL ADMINISTRATIVE CONDITIONS
(SAC)**



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- Article 43 - Documents to be furnished after execution (article 68 of GAC)



- 1) The tender or commitment letter;
- 2) The bidder's tender and its annexes in all provisions not contrary to the Special Administrative Conditions (GAC) and the Special Technical Conditions (STC) hereunder;
- 3) The Special Administrative Conditions (SAC);
- 4) The Special Technical Conditions (STC);
- 5) The particular elements necessary for the determination of the contract price, such as, in order of priority: the unit price schedule, the statement of all-in prices, detailed estimates, the breakdown of all-in prices and the sub-details of unit prices;
- 6) Plans, calculation notes, trial documents, geotechnical documents
- 7) The General Administrative Conditions applicable on public works contracts that went into effect by Order No. 033/CAB/PM of 13 February 2007;
- 8) The General Technical Condition(s) applicable on the services forming the subject of the contract

Article 6: General instruments in force

This contract shall be governed by the following general instruments:

- a) The instruments governing the professional corps;
- b) Decree No. 2018/366 of 20th June 2018 to institute the Public Contracts Code;
- c) Decree No. 2012/075 of 8 March 2012 to organize the Ministry of Public Contracts;
- d) Decree No. 2012/076 of 8 March 2012 to amend and supplement some provisions of Decree No. 048/2001 of 23 February 2001 on the creation, organization and functioning of the Public Contracts Regulatory Agency;
- e) Decree No. 2001/048 of 23 February 2001 relating to the creation, organisation and functioning of the Public Contracts Regulatory Agency;
- f) Decree No. 2003/651/PM of 16 April 2003 to lay down the procedure for implementing the tax and customs system applicable to public contracts;
- g) Other instruments specific to the domain concerned in the contract.
- h) Circular no. 00001/PR/MINMAP/CAB of 25/4/2022 relating to the application of the public contract code
- i) Circular no.0001877/C/MINFI of 31/12/2025 bearing instruction on the implementation of finance laws, the Monitoring and Control of the Execution of the Budgets of the State and other Public Entities for the year 2026

Article 7: Communication (Article 6 of GAC supplemented)

- a) The contractor and the contracting authority shall prohibit any communication relating to the performance of the work which is not confirmed in writing. Any operation outside the framework of this Contract will neither be recognized nor paid by the Contracting Authority unless they had been the object of a command written on his part. The contractor prior to the signing of the Contract must submit the coordinates of its representation in the region (location Plan, name and surnames) and telephone of the representative.
- b) The contractor will address all written notifications or correspondences to the contract engineer, and copy the Contracting Authority.

Article 8: Administrative Orders (Article 8 of GAC)

The various Administrative Orders shall be established and notified as follows:

- 8.1 The Administrative Order to start execution of works shall be signed by the Contracting Authority and notified to the contractor by the Project Owner with a copy to the Contracting Authority, the Contract Manager, Contract Engineer, the Paying Body and the Project Manager, where applicable.



- 8.2 Upon proposal by the Project Owner, Administrative Orders with an incidence on the objective, the amount and execution deadline shall be signed by Contracting Authority and notified by the Project Owner to the Contractor with a copy to the Contracting Authority, the Contract Manager, the Contract Engineer, the Project Manager and the Paying Body. The prior endorsement of the Paying Body shall possibly be required before the signature of those that have an incidence on the amount.
- 8.3 Administrative Orders of a technical nature linked to the normal progress of the work and without financial incidence shall be signed directly by Contract Manager and notified to the contractor by the Contract Engineer or Project Manager (where applicable) with a copy to the Contracting Authority and Contract Manager.
- 8.4 Administrative Orders serving as warnings shall be signed by the Project Owner and notified to the contractor by the Contract Manager with a copy to the Contracting Authority, the Contract Engineer and Project Manager.
- 8.5 Administrative Orders for suspension or resumption of work as a result of the weather or any other case of force majeure shall be signed by the Contracting Authority and notified by his services to the contractor with a copy to the Project Owner, Contract Manager, Contract Engineer and Project Manager.
- 8.6 Administrative Orders prescribing works necessary to remedy disorders which could appear on structures during the guarantee period and not related to normal usage shall be signed by the Contract Manager upon the proposal of the Contract Engineer and notified to the contractor by the Contract Engineer.
- 8.7 The contractor has a time-limit of fifteen (15) days to issue reservations on any Administrative Order received. Having reservations shall not free the enterprise of executing the Administrative Orders received.
- 8.8 Concerning Administrative Order signed by the Contracting Authority and notified by the Project Owner, the notification must be done within a **maximum of 30 days** from the date of transmission by the Contracting Authority to the Project Manager. **Beyond this deadline, the Contracting Authority shall establish the default of the Project Owner, take over from him and carry out the said notification.**

Article 9: Contracts with conditional phases (Article 9 of GAC)

The Contract shall be in one phase

At the end of the phase, the Project Owner shall carry out the acceptance of the works and issue an attestation of proper execution to the contractor. This attestation shall condition the start of the following conditional phase.

Article 10: Contractor's equipment and personnel (Article 15 of GAC supplemented)

- 10.1 Any modification, even partial, made to the technical bid shall only occur after the written approval of the Contract Manager. In case of modification, the contractor shall have himself replaced by a member of staff of equal competence (qualifications and experiences).
- 10.2 In any case, the lists of supervisory staff to be used shall be subject to the approval of the Project Owner in the days following notification of the Administrative Order to start execution. The Project Manager has 5 days to notify his opinion in writing with a copy sent to the Contract Manager. Beyond this time-limit, the staff list shall be considered as approved.
- 10.3 Any unilateral modification on the supervisory staff made in the technical bid prior to and during the works shall be a reason for termination of the contract as mentioned in article 45 below or the application of penalties



Chapter II: Financial conditions

Article 11 Guarantees and bonds (Articles 29 and 41 of GAC)

11.1 Final bond

The final bond shall be set at 2% of the amount of the contract, inclusive of all taxes.

It is constituted and transmitted to the Contract Manager within a maximum deadline of twenty (20) days of the notification of the contract.

The bond shall be returned or the guarantee released within one month following the date of provisional acceptance of the works, following a release issued by the Contracting Authority upon request by the contractor.

11.2 Performance bond

The retention fund shall be set at 5% of the amount of the contract, inclusive of all taxes.

The return or release of the retention fund or security shall be done within one month after final acceptance by release issued by the Project Owner upon request by the contractor.

11.3 Guarantee of start-off advance

It may be granted to the contractor on express request and without justification on his part, a start-up advance that is at most equal to twenty per cent (20%) of the amount of the contract TTC. The amount which must be covered by a bond from a bank duly recognized by the Ministry of Finance accompanied by a CDENO Receipt

11.4 Guarantee Retention

Ten per cent (10%) of the amount of the contract TTC shall be cautioned by a bank duly recognized by the Ministry of Finance accompanied by a receipt from CDEC

Article 12: Amount of the contract (Articles 18 and 19 of GAC supplemented)

The amount of this contract as indicated by the attached estimates is _____ (in figures) _____ (in letters) CFA francs Inclusive of All Taxes; that is:

- Amount exclusive of VAT: _____ (_____) CFA F
- Amount of VAT: _____ (_____) CFA F.
- Amount of AIR _____ CFA F
- Net to be paid=

Article 13: Place and method of payment

The Project Owner shall release the sums due in the following manner:

For payments in CFA francs (*amount in figures and letters exclusive of taxes*) by credit to account No. _____ opened in the name of the contractor in the _____ bank.

Article 14: Price variation (Article 20 of GAC)

Prices shall be firm

- a. Payments on account made to the supplier as advances shall not be revisable.
- b. Revision shall be "frozen" upon expiry of the contractual time-limit, except in the case of price reductions.

Article 15: Price revision formulae (article 21 of GAC)

NOT APPLICABLE

Article 16: Price updating formulae (article 21 of the GAC)

NOT APPLICABLE

Article 17: Works under State supervision (Article 22 of GAC supplemented)



17.1 The percentage of works under State supervision shall be 2% of the amount of the contract and its additional clauses, where applicable.

17.2 In the case where the contractor were invited to execute works under State supervision, the submitted and duly justified expenditures shall be reimbursed to him under the following conditions:

- The quantities considered shall be the hours used or the quantities of building materials and materials used that was the subject of joint job cost sheets;
- The remunerations and salaries effectively paid to local labour shall be increased by forty percent (40 %) to take account of social benefits;
- The hours put in by the heavy equipment shall be counted at the rate featuring in the sub-detail of prices;
- Building materials and materials shall be reimbursed at cost price duly justified at the place of use, marked up by ten percent for loss, stocking and handling;
- The amount for services thus calculated, including the hours put by heavy equipment shall be marked up by 25 % to take into account the overheads, profits and the contractor's unforeseen.

Article 18: Evaluation of works (article 23 of the GAC)

This contract is at unit and all-in price.

Article 19: Evaluation of supplies (article 24 of the GAC supplemented)

NOT APPLICABLE

Article 20: Advances (article 28 of the GAC)

20.1 The Contracting Authority *shall* grant a start-off advance equal to 20 % of the amount of the contract

20.2 This advance whose value cannot exceed twenty (20) percent of the initial amount inclusive of all taxes shall be guaranteed at one hundred (100) percent by a banking establishment governed by Cameroon law or a first-rate financial institution in accordance with the instruments in force and reimbursed by deduction of the payments on accounts to be paid to the contractor during the execution of the contract according to the modalities laid down in the Special Administrative Conditions.

20.3 The total amount of the advance must be reimbursed not later than when the value in basic price of the works reaches eighty (80) percent of the amount of the contract.

20.4 As the reimbursement advances, the Project Owner shall issue the release of the corresponding part of the guarantee upon the express request by the contractor.

Article 21: Payment for works (articles 26, 27 and 30 of the GAC supplemented)

21.1 Establishment of works executed

Before the 30th of each month, the contractor and the Project Manager shall jointly establish a job cost sheet which summarises and fixes the quantities executed and established for each item on the schedule during the month and capable of giving entitlement to payment.

21.2 Monthly detailed account

No later than the fifth (5th) of the month following the month of the services, the contractor shall hand over to the Project Manager two draft provisional monthly detailed accounts in seven copies (one detailed account exclusive of VAT and the other inclusive of taxes), according to the agreed model and establishing the total amount of the sums to which he may lay claim as a result of the execution of the contract since the start of the contract.

Only the detailed account exclusive of VAT shall be paid to the contractor. The detailed account of the amount of the taxes shall be the subject of an entry into the budgets of the Ministry in charge of Finance

Only the amount exclusive of VAT shall be paid to the contractor as follows:



- Amount EVAT –Amount AIR paid directly into the account of the contractor;
- A % paid to the public treasury as AIR due by the contractor depending on the financial regime of the enterprise

The Project Manager has a time-limit of seven (7) days to forward to the Contract Manager the detailed accounts he has approved.

The Contract Engineer has a maximum time-limit of twenty-one (21) days to forward the detailed accounts he approved such that they are in his possession not later than the twelfth of the month.

The Contract Manager has a deadline of fourteen (14) days maximum to sign the detailed accounts.

Payments shall be done by _____ within a maximum deadline of _____ calendar days from the date of submission of the approved detailed accounts.

21.3 Detailed account of start-off account

Article 22: Interest on overdue payments (Article 31 of the GAC)

Possible interests on overdue payments are paid by statement of sums due in accordance with article 88 of Decree No. 2018/366 of 20 June 2018 to institute the Public Contracts Code.

Article 23: Penalties (Article 32 of the GAC supplemented)

A. Penalties for delay

23.1 The amount set for penalties for delays shall be set as follows:

- One two thousandth ($1/2000^{\text{th}}$) of the initial contract amount all taxes inclusive per calendar day of delay from the first to the 30th day beyond the contractual time-limit;
- One thousandth ($1/1000^{\text{th}}$) of the initial amount of the contract inclusive of all taxes per calendar day beyond the 30th day.

23.2 The cumulated amounts of penalties for delay shall be limited to ten percent (10 %) of the initial contract inclusive of all taxes.

B. Specific penalties [amount to be indicated]

23.3 Independently of penalties for overrun of contractual time-limit, the contractor shall be liable for the following special penalties for the non-observation of the provisions of the contract, especially:

- Late submission of final bond;
- Late submission of insurances;
- Late submission of the draft execution schedule if the the lateness is caused by the contractor.

Article 24: Payment in case of a group of enterprises (article 33 of the GAC)

- In the case of a group of enterprises, indicate the method of payment of co- and sub-contractors, where need be.
- Indicate the method of payment of sub-contractors, where need be.

Article 25: Final detailed account (article 34 of the GAC)

25.1 After completion of the works and within a maximum time-limit of 30 days after the date of provisional acceptance, the contractor shall establish, based on joint reports, the draft final detailed account of works executed and which detailed account summarises the total sums to which the contractor may be entitled as a result of the execution of the whole contract.

25.2 The time-limit available to the Contract Manager to notify the corrected and approved draft to the Project Manager shall be 20 days



- b) The Environment Management Plan should bring out notably the choice technical conditions of the site and basic life, conditions of the backfill of the extraction sites and conditions for reinstating the works and installation sites.
- c) The contractor shall indicate in this schedule the equipment and methods which he intends to use as well as the personnel he intends to employ.
- d) The approval granted by the Contract Manager or Project Manager shall in no way diminish the responsibility of the contractor with regard to the harmful consequences which their implementation may cause both towards third parties and the respect of clauses of the contract.

35.2 Execution draft

- a) The execution plan documents (*calculations and drawings*) necessary for the realisation of all the parts of the structure must be submitted for the endorsement of the Contract Engineer at most one month prior to the date provided for the commencement of execution of the corresponding the works.
- b) The Contract Engineer has a deadline of fifteen (15) days to examine and make known his observations. The contractor then has a deadline of eight days to present a new file including the said observations.

35.3 In case of the non observance of the approval deadlines of the above documents by the Administration, these documents shall be deemed to have been approved.

Article 36: Organisation and safety of sites (article 50 of the GAC)

- 36.1 Signboards at the beginning and end of each section must be placed within a maximum deadline of one month after the notification of the Administrative Order to commence work.
- 36.2 Indicate the special measures demanded of the contractor, other than those provided for in the GAC, for rules of hygiene and safety and for circulation around or in the site.

Article 37: Implantation of structures

The Project Manager shall notify within 15 days following the date of notification of the Administrative Order to commence work, the basic points and levels of the project.

Article 38: Sub-contracting (article 54 of the GAC)

The part of the works to be sub-contracted shall be [*specify*] % of the initial amount of the contract and its additional clauses (*the ceiling is 30 %*).

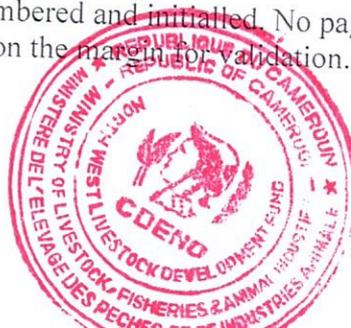
Article 39: Site laboratory and trials (article 55 of GAC)

- 39.1 Indicate if necessary the modalities for carrying out the trials and geotechnical studies provided for in the Special Technical Conditions.
- 39.2 The Contract Manager has a deadline of 15 days to approve the contractor's personnel and laboratory as soon as the request is made.

Article 40: Site logbook (article 56 of the GAC supplemented)

- 40.1 The Site logbook must be systematically jointly signed by the Project Manager or Engineer, where need be and the contractor's representative each day.
- 40.2 It is a joint document in a single copy. Its pages must be numbered and initialed. No page should be removed. The erased or cancelled parts must be mentioned on the margin for validation.

Article 41: Use of explosives (article 60 of the GAC)



Not applicable

Chapter IV: Acceptance

Article 42: Provisional acceptance (article 67 of the GAC)

(a) Technical receptions

Before the provisional acceptance, the contractor shall request in writing to the Project Engineer with a copy to the Contracting Authority and MINMAP the organisation of a technical visit prior to the provisional acceptance

The contractor shall request in writing to the contracting authority and copy the engineer, the Organization of a provisional reception with copy of technical reception attached.

The provisional reception commission will be composed of the following members:

- The Administrative Director or his Representative President
- The Regional Delegate MINTP NW(control Engineer) Secretary
- The Regional Delegation MINMAP NW or Representative Observer
- The Project Manager Member
- The contractor Observer

The quorum of the reception commission is achieved by the presence of 2/3 of its members.

The contractor is convened at the reception as observer. He is required to attend or to be represented. His absence is equivalent to the total acceptance of the conclusions of the reception commission.

After the visit of the site, the Commission shall examine the minutes of the preliminary operations to the acceptance and shall proceed to provisional acceptance of the works if there is need.

The visit for provisional acceptance shall be the subject of minutes of provisional acceptance signed on the spot by all the members of the Commission.

The minutes of the provisional acceptance report shall specify or set the date of completion of the works.

Article 43: Documents to be furnished after execution (article 68 of the GAC)

43.1 The list of the documents to be furnished within a time-limit of 30 days after provisional acceptance shall include:

- The 'AS BUILT PLAN)
- Administrative Documents

43.2 The amount to be retained on the caution in terms of penalty for non execution of works shall be 10% of the amount of the contract all taxes inclusive.

Article 44: Guarantee period (article 70 of the GAC)

The guarantee period shall be One year to run from the date of the provisional acceptance of the works.

Article 45: Final acceptance (article 72 of the GAC)

45.1 Final acceptance shall take place within a maximum deadline of [fifteen (15) days] from the date of expiry of the guarantee.

45.2 The procedure for final acceptance shall be the same as for provisional acceptance.

45.3 The members of the final acceptance shall be same as those of final provisional



Chapter V: Sundry provisions

Article 46: Termination of the contract (article 74 of the GAC)

The contract may be terminated as provided for in Part III Paragraph IV of Decree No. 2004/275 of 24 September 2004 and equally under the conditions laid down in articles 74, 75 and 76 of the GAC especially in one of the following cases:

- Delay of more than fifteen (15) calendar days in the execution of an Administrative Order or unjustified stoppage of more than seven (7) calendar days;
- Delay in work resulting in penalties of more than 10 % of the amount of the works;
- Refusal to repeat poorly executed works;
- Default by the contractor;
- Persistent non payment for services.

Article 47: Case of force majeure (article 75 of the GAC)

If the contractor were to raise the issue of force majeure, the thresholds below which claims shall not be admitted are:

- *Rainfall: 200 millimetres in 24 hours;*
- *Wind: 40 metres per second;*
- *Flood: decennial flood frequency.*

Article 48: Disagreements and disputes (article 79 of the GAC)

Disagreements and disputes resulting from the execution of this contract may be settled amicably.

Where no amicable solution can be found for a disagreement, it is brought before the competent Cameroonian jurisdiction.

Article 49: Production and dissemination of this contract

15 copies of this contract shall be produced at the cost of the contractor and furnished to the Contract Manager.

Article 50 and last: Entry into force of the contract

This contract shall be final only upon its signature by the Contracting Authority. It shall enter into force as soon as it is notified to the contractor by the Contracting Authority.



DOCUMENT N°5 :
THE SPECIAL TECHNICAL CONDITIONS (CCTP)



TECHNICAL SPECIFICATIONS FOR ESTABLISHMENT OF 25 HECTARES OF BRACHIARIA PASTURE NURSERY

SUMMARY DESCRIPTION OF PROJECT/WORKS

These present technical specifications are aimed at prescribing the norms relative to the project for the ESTABLISHMENT OF 25HA OF BRACHIARIA PASTURE IN SOME DIVISIONS OF THE NORTH WEST REGION.

The different phases of the project shall be realized in conformity with the present technical specifications. The construction works for the fence shall be realized under the strict control of seasoned Wood-work engineer and competent technicians in carpentry and joinery, while the Ploughing/harrowing and planting of shall be controlled by a qualified Agric engineer. This work shall comprise simply of Bush clearing/deforestation and removal of tree trunks on the land in preparation for Ploughing/harrowing and planting of the brachiaria pasture plants. This shall be followed by fencing work which comprise simply of planting treated wooded timber poles at an interval of 2.0m and linking them up with 3 lines of barbwire fasten with 3-inch nails on the wooden poles as seen on the working drawings. The deforestation exercise and other operations shall be done under the close supervision of the project Engineer or a skilled Forman to ensure that adjacent properties are well protected. The different phases of the project shall be executed in the following sequence;

- 1- Site installation
- 2- Clearing and Deforestation of the site
- 3- Raking of grass and stumps away from the site
- 4- Ploughing and harrowing of nursery
- 5- Spraying of land with weedicides
- 6- Fencing with timber poles (5x15cm x 2m height) treated with xylamon or other wood preservatives as directed by the project engineer.
- 7- Planting of brachiaria seeds at 30cm spacing and 2cm deep to cover entire surface.
- 8- Creation of a fire tracing path of 1m wide round the paddock
- 9- Weeding and Application of weedicides
- 10- Application of NPK fertilizer

A-GENERALITIES

A.1. Site Installations.

After the contractor shall be installed on the specific project site, by the project owner or the control Engineer, he shall set up temporary structures and facilities needed to execute the works such as:

- Offices of the contractor equipped with tables, chairs and lock-up cupboards.
- Building site toilet facility (as necessary)
- Storage for working materials, etc.

A.2. Provision of Utilities (Water & Electricity) and safety

The contractor shall be responsible for the provision of water and electricity for his workers on site. He shall ensure the safety of the site and personnel.

A.3. Sanitation

The contractor shall ensure the availability and use of toilet facilities at the work site for his workers and those providing ancillary services on the site

B. WORKS TO BE EXECUTED

B.1. Clearing and Deforestation of the site

Demolition, clearance of debris from site if any. Bush clearing, deforestation and removal of unwanted grass/tree trunks on the piece of land in preparation for Ploughing/harrowing and planting. The



deforestation exercise and other operations shall be done under the close supervision of the project Engineer or a skilled Forman to ensure that adjacent properties are well protected.

B.2. Raking of grass and stumps away from the site

It is recommended that all grass and tree stumps be raked out of the project site before the Ploughing/harrowing process begins.

B.3. Ploughing and harrowing of the land

The Ploughing and harrowing of the land shall be carried out mechanically by a qualified Agric technician under the supervision of the site foreman to ensure that the soil is well prepared for the planting of the seedlings.

B.4. Fencing with timber poles (5x15cm x 2m height) treated with xylamon or other wood preservatives as directed by the project engineer.

The fencing work which comprises simply of planting treated wooded timber poles (from a matured tree trunk) at an interval of 2.0m and linking them up with 3 lines of barbwire fasten with 3-inch nails on the wooden poles as seen on the working drawings. The poles must be treated with xylamon or other wood preservatives and should be planted in holes of at least 35cm deep into the ground.

B.5. Planting of brachiaria seeds at 30cm spacing and 2cm deep to cover entire surface.

The planting exercise shall commence with Line tracing on the entire surface, spaced at 30cm apart from each line. A 2cm deep groove shall be opened on the ground strictly following the lines and the seeds sprinkled in the groove and slightly covered with soil to germinate.

B.6. Creation of a fire tracing path of 1m wide round the paddock.

The contractor shall open up a fire tracing path of 1m wide round the paddock to prevent wildfire from attacking the pasture farm.

B.7. Weeding /Application of weedicides

This shall consist of weeding out wild grass and spraying weedicides to control the growth of weed in the pasture nursery. The type and quality of weedicides to be used shall be determine by the project engineer.

B.8. Application of NPK fertilizer

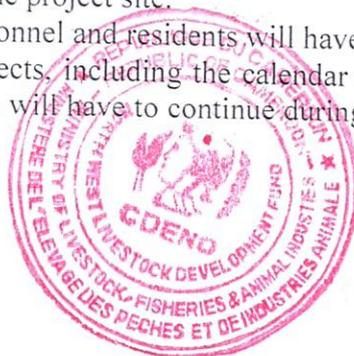
The contractor shall apply **NPK fertilizer after weeding to boost up the growth of the brachiaria pasture.** This exercise shall be carried out under the control of the project the project engineer. The contractor shall follow-up and ensure the growth and maintenance of the plants to grow to maturity within his guarantee period.

C. STARTING OF WORK AND SENSITIZATION OF STAKEHOLDERS

Before the effective start of execution of the work, the company or enterprise must prepare an environmental action plan specifying all the environmental measurers to be implemented, as well as rules or procedures mentioning in a specific way the safety requirements to be observed within the farm especially when dealing with fertilizers and herbicides. The wearing of appropriate equipment (work clothes, hand gloves etc) the speed limit warning signs, prohibition of alcohol consumption during working hours, to transport or hunt game, to abusively use wood for fuel, as well as the sensitization of the personnel on the dangers of the STI/SIDA, the respect of the customs and the habits of the people of the particular community.

These rules must be pasted at visible locations within the project site.

On the other hand, a sensitization campaign of the personnel and residents will have thus to be organized beforehand and their attentions drawn to all these aspects, including the calendar of execution and the employment opportunities. This sensitization campaign will have to continue during the execution phase of the works.



**DOCUMENT NO. 7:
SCHEDULE OF UNIT AND ALL-IN PRICES**



**SCHEDULE OF UNIT PRICES FOR THE ESTABLISHMENT OF 25 HECTARES
OF BRACHIARIA PASTURE IN SOME DIVISIONS OF THE NORTH WEST
REGION BY EMERGENCY PROCEDURE.**

REF	DESIGNATION	UNIT	Amount in figures	Amount in words
	LOT 100- PRELIMINARY WORKS AND EXECUTION			
101	Site installation	LS		
102	Clearing, Deforestation and removal unwanted stumps	HT		
103	Raking of grass and stumps away from the site	HT		
104	Ploughing of nursery	days		
105	Harrowing of nursery	days		
106	Fencing with timber poles (5x15cm x 2m height) treated with xylamon or other wood presrvatives	U		
107	Barbed wire of 100M per roll	roll		
108	3-inch nails	pkt		
109	Acquisition of Brachiaria Seeds	kg		
110	Creation of fire tracing path round nursery	m ²		
111	Planting of seeds	HT		
112	Acquisition and application of weedicides	Litters		
113	Acquisition and application of Fertilizer NPK	kg		



**DOCUMENT NO. 8:
DETAILED ESTIMATES**



BILL OF QUANTITIES AND ESTIMATES FOR THE ESTABLISHMENT OF 50 HECTARES OF BRACHIARIA PASTURE IN SOME DIVISIONS OF THE NORTH WEST REGION BY EMERGENCY PROCEDURE.

REF	DESIGNATION	UNIT	QTY	UNIT COST	AMOUNT
LOT 100- PRELIMINARY WORKS AND EXECUTION					
101	Site installation	LS	1		
102	Clearing, Deforestation and removal unwanted stumps	HT	25		
103	Raking of grass and stumps away from the site	HT	25		
104	Ploughing of nursery	days	25		
105	Harrowing of nursery	days	25		
106	Fencing with timber poles (5x15cm x 2m height) treated with xylamon or other wood presrvatives	U	5000		
107	Barbed wire of 100M per roll	roll	312.5		
108	3-inch nails	pkt	125		
109	Acquisition of Brachiaria Seeds	kg	2500		
110	Creation of fire tracing path round nursery	m ²	10100		
111	Planting of seeds	HT	25		
112	Acquisition and application of weedicides	Litters	1250		
113	Acquisition and application of Fertilizer NPK	kg	5000		
SUBS TOTAL 100					

SUMMARY

DESCRIPTION	TOTAL
LOT 100: PRELIMINARY WORKS AND EXICUTION	
GENERAL TOTAL WITHOUT V.A.T (T H T)	
VAT 19,25% T H T	
GENERAL TOTAL WITH V.A.T (TTC)	
ADVANCE TAXE 5,5% T H T	
NET PAYMENT	
Close the present Cost Estimate at the sum of:	
	inclusive of all taxes.



**DOCUMENT NO. 9:
SCHEDULE OF SUB DETAIL OF UNIT PRICES**



DESIGNATION:

N°prix	Rendement journalier		Quantité totale	Unité	Durée activité
Main d'œuvre	CATEGORIE	Nbre	Salaire journalier	jours facturés	Montant
TOTAL A					
Matériel et Engins	TYPE	Nbre	Taux journalier	jours facturés	Montant
TOTAL B					
Matériaux et Divers	TYPE	Unité	Prix unitaire	Quantité	Montant
TOTAL C					
D	TOTAL COUT DIRECTS A+B+C				
E	Frais généraux de chantier			Dx%	
F	Frais généraux de Siège			Dx%	
G	COUT DE REVIENT			D+E+F	
H	Risques + Bénéfices 10.0%			Gx%	
P	PRIX DE VENTE TOTAL HORS TAXE			G+H	
V	PRIX DE VENTE UNITAIRE HORS TAXE			P/Qté	

